

CORPORATION OF THE MUNICIPALITY OF CALVIN

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**Tuesday January 22, 2019 at 7:00 p.m.**  
**Calvin Community Centre**

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS**
4. **REPORTS FROM MUNICIPAL OFFICERS**
  - Chris Whalley; Public Works
  - Jacob Grove; Recreation, Landfill
  - Dean Maxwell; Fire
  - Clerk's Report 2019CT-02 – 2019 Important OMPF Information
  - And Pre 2019 Budgetary Considerations (Information Only)
5. **REPORTS FROM COMMITTEES**
  - None
6. **ACTION LETTERS**

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  - A) Minutes of Council Meeting
    - Adopt Minutes of Tuesday January 8/19
  - B) By-law 2019-001
    - 2<sup>nd</sup> & 3<sup>rd</sup> Reading - Code of Conduct (*to come into full force and effect March 1/19*)
  - C) By-law No. 2019-002
    - Annual Borrowing By-law (\$100,000 pre-approval in case of need)
  - D) By-law No. 2019-003
    - Provide for Interim Tax Levy, Penalty and Interest 2019
  - E) Canada Summer Jobs 2019 Program
    - Resolution to Consider Preparing Application (deadline is For submission is Jan 25/19)
  - F) Integrity Commissioner
    - Two Proposals – Discussion – Resolution of Council Decision? Or Defer Decision Until Feb 12/19 Meeting
7. **INFORMATION LETTERS**
  - A) Ministry of Finance
    - Update on Ontario Municipal Partnership Fund (OMPF)
  - B) DNSSAB
    - Copy of 2018 Approved Budget and Apportionment per Municipality (as requested last meeting)
  - C) MPAC
    - 2018 Year End Assessment Report
  - D) Cassellholme
    - Information on Current Board Representation – Area 2
    - And email June 13, 2018 RE: Cassellholme Meeting

E) Ontario Farmland Trust Letter RE: Proposed Bill 66

8. INFORMATION LETTERS AVAILABLE

9. OLD AND NEW BUSINESS

10. ACCOUNTS APPROVAL REPORT

11. CLOSED PORTION Required as Per Section 239(2)(d) of Municipal Act for the Purpose of Labour Relations/Employee Negotiations Re: Upcoming Administrative Changes. Resolution prepared and on table

12. BUSINESS ARISING FROM CLOSED SESSION

Resolution to Adopt Council Reports from Closed Portion:

C2019-001 Adopt Minutes of Last Closed Portion Held on Tuesday May 30/18

C2019-002 Directives to Staff Re: Temporary/Part-time Landfill Attendant

C2019-003 Directives to Staff Re: Retirement of Clerk-Treasurer and Discussion re: Appointment/Remuneration of Succeeding Clerk-Treasurer

C2019-004 Directives to Staff Re: Potential Short-term Contract for Assistance with 2019 Budget and Final Taxes

C2019-005 Adjourn Closed Portion

13. NOTICE OF MOTION

14. ADJOURNMENT

**MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**Recreation, Cemetery, Landfill JG2019-02**

REPORT DATE: 17/01/2019

PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Superintendent

SUBJECT: Council Report

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**Recreation**

Information on changing toilets and taps over to automatic units.  
If we remove the holding tank on the toilet and install a battery operated unit it will cost \$540.00 each. The taps will cost \$490.00 each for battery operated units. These are the products that were recommended for our application by Wolsley. The cost for all bathrooms in the Community Center is \$4610.00 (4 toilets and 5 taps). The cost for the Roads Garage would be \$1030.00 (1 toilet and 1 tap). There may be additional cost if the plumbing needs to change to accept these new units.

Water delivery costs.

2016 Total-\$1189.44, Monthly \$99.12  
2017 Total-\$1477.52, Monthly \$123.13  
2018 Total-\$2152.34, Monthly \$179.36  
Three year monthly average \$133.87

**Rink Report**

Temperatures are from Environment Canada Historical weather for North Bay Airport, actual temperatures at Calvin Rink may be different.

December 22<sup>nd</sup> (Low -13.2, High -7.1) Fire Department flooded 1000 gallons, ice conditions unknown.

December 23<sup>rd</sup> (Low -15.1, High -10.3) Fire Department flooded 500 & 1000 gallons, ice conditions unknown.

December 24<sup>th</sup> (Low -17.9, High -8.4) no work performed. Lots of shell ice, ruts and holes.

December 25<sup>th</sup> (Low -21.4, High -11.3) no work performed.

December 26<sup>th</sup> (Low -16.6, High -6.9) no work performed.

December 27<sup>th</sup> (Low -16.8, High -9.4) rink cleaned by volunteers and flooded by Fire Department 1000 gallons, ice "75 % there".

December 28<sup>th</sup> (Low -9.2, High +5.1) no work performed. Ice is covered by thin layer of snow covered by thin layer of ice.

December 29<sup>th</sup> (Low -19.4, High -10.3) no work performed.

December 30<sup>th</sup> (Low -18.7, High -4.8) no work performed.

December 31<sup>st</sup> (Low -4.1, High -1.2) no work performed.

January 1<sup>st</sup> (Low -22.2, High -2.9) no work performed.

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January 2<sup>nd</sup> (Low -24.6, High -12.5) Rink cleaned, ice surface is rough.

January 3<sup>rd</sup> (Low -1.6, High -11.7) Shoveled rink to remove shell ice, flooded rink 1200 gallons, ice surface was rough but leveled up nicely with flooding,

January 4<sup>th</sup> (Low -1, High +0.6) cleared rink, ice is soft from warm temperatures and water on surface from melting snow.

January 5<sup>th</sup> (Low -2.2, High -0.3) no work performed.

January 6<sup>th</sup> (Low -17.2, High -1.7) rink cleaned and flooded 1800 Gallon, some shell ice was noticed in south east corner.

January 7<sup>th</sup> (Low -17, High -7.9) flooded rink 1200 gallons, still some shell ice in south east corner, after flooding shell ice seemed minimal and ice surface is relatively level and smooth, it was decided to turn the lights on.

Year	Date Started	Lights On	Lights Off	Water Used Before Lights On	Total Water for Year	Hours Worked Before Lights On	Total Hours for Year	Number of Days Lights On
2019	Nov 23 <sup>rd</sup> , 2018	Jan 07 <sup>th</sup>		20,200 Gallons		71.5 (22.5 fire, plus volunteers) 94		

January 8<sup>th</sup> (Low -7.3, High +1.1) cleared rink, some shell ice in south east corner, possible hole for leak was packed with snow.

January 9<sup>th</sup> (Low -10.1, High -0.3) Patched shell ice in south east corner, used 100 gallons water.

January 10<sup>th</sup> (Low -22.3, High -10.9) Flooded rink 2000 gallons, ice seems to be building level, fire dept. flooded 1300 gallons.

January 11<sup>th</sup> (Low -28.1, High -16.5) Flooded rink 2000 gallons, ice is level and smooth.

January 12<sup>th</sup> (Low -23.2, High -13.9) No work performed.

January 13<sup>th</sup> (Low -27.6, High -18.6) No work performed.

January 14<sup>th</sup> (Low -18.2, High -4.9) Patched holes in north end, flooded rink 1300 gallons.

January 15<sup>th</sup> (Low -7.5, High -2.2) No work performed, some shell ice in North West corner.

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January 16<sup>th</sup> (Low -23.4, High -2.2) Cleared rink patched hole in north west corner, flooded rink 2000 gallons.

### Rink Building Hydro Bills

	2015	2016	2017	2018	2019	average	2016 lights	2017 lights	2018 lights	2019 lights
Jan		269.66	467.4	383.42		373.49	On 01/20		On 01/22	On 01/07
Feb		381.83	350.5	341.37		357.9		Off 02/28		
Mar		262.47	323.98	131.91		239.45	Off 03/09		Off 03/26	
Apr		206.07	213.64	45.44		155.05				
May		67.86	97.39	39.27		68.17				
Jun		42.25	38.43	31.08		37.25				
Jul		44.27	38.58	31.9		38.25				
Aug		41.63	35.44	31.17		36.08				
Sep		38.58	34.23	34.65		35.82				
Oct		38.49	33.08	72.81		48.13				
Nov		51.92	57.37	159.09		89.46				
Dec	134.43	224.46	245.57			201.48	On 12/20			
		1669.5	1935.6	1302.1						

Water room heating: in ground is on from October - May, heater is on from November – April

2016 monthly average with heat on	153.47
2016 monthly average with heat and lights	283.45
2016 monthly average no heat or lights	41.04
2017 monthly average with heat on	153.49
2017 monthly average with heat and lights	380.62
2017 monthly average no heat or lights	35.92

2016 heating cost on average 112.43 per month

2016 lights cost on average 129.98 per month

2017 heating cost on average 117.57 per month

2017 light cost on average 227.13 per month.

### Landfill

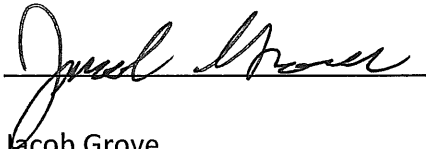
Tire pick up is scheduled for the week of January 20<sup>th</sup>.

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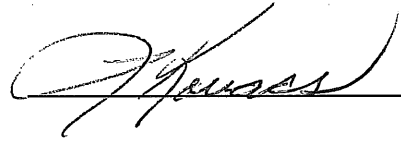
**Cemetery**

There is no report.

Respectfully submitted;



Jacob Grove  
Landfill, Cemetery, Recreation Superintendent  
Municipality of Calvin  
1355 Peddlers Drive  
R.R. #2 Mattawa, ON  
POH 1V0  
Phone: 705 744-2700  
Fax: 705 744-0309  
[bylaw@calvintownship.ca](mailto:bylaw@calvintownship.ca)



Lynda Kovacs  
Clerk - Treasurer  
Municipality of Calvin

D. Maxwell (Fire)

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**From:** Tim Corbeil <tcorbeil@spectrumtelecom.ca>  
**Sent:** Thursday, January 3, 2019 11:47 AM  
**To:** jsampson@mattawahospital.ca; Jacob Grove (Fire); Neil O'Grady  
**Cc:** tcorbeil@spectrumtelecom.ca  
**Subject:** Northern Communications; Mattawa area to be discontinued.

Good morning.

As you may be aware, Northern Communications has announced it's plan to discontinue offering paging service in the Mattawa area.

I spoke to the president of Northern communications, Mike Schantz, today to see if Northern would consider the following option:

- 1) To allow the end user(s) to provide it's own paging equipment locally in Mattawa with the intent to continue operating on Northern Communications' licensed frequency set.
- 2) The owner(s) of the equipment located in Mattawa would be responsible for maintenance and repairs of this system.
- 3) The owner(s) of the equipment in Mattawa would be responsible for the operating cost of the system in Mattawa (IE tower site rental, rental of equipment (if applicable)).
- 4) The end users would continue to pay for monthly dispatch and/or paging services through Northern Communications as they are today.

Bear in mind the following, should this option be considered:

- 1) If/once established, there should be one point of contact for billing purposes for the system in Mattawa when it requires maintenance and/or repair.
- 2) Northern Communications paging service may be subject to change at it's discretion.

I suggest a meeting with the involved organizations take place to go over the above information. I can be available to attend if requested.

If there is an interest in the said above, I will take this to Mike Shantz so that he may advise his terms and fees accordingly.

I await to hear back from everyone.

Kind regards,

**Tim Corbeil**

Technical Sales Representative

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**MUNICIPALITY OF CALVIN**  
**2019CT-02 REPORT TO COUNCIL**

REPORT DATE: January 17/19

ORIGINATOR: Lynda Kovacs – Clerk-Treasurer

SUBJECT: 2019 Important OMPF Information and Pre 2019 Budgetary Considerations - Information

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**RECOMMENDATION**

**N/A – For information only. Considerations to be addressed prior to any operating cost changes pre-budget 2019.**

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**REPORT HIGHLIGHTS**

2019 Ontario Municipal Partnership Fund (OMPF)

- The OMPF is a base grant, the amounts of which are annually calculated and set by the Province for each Municipality. The current Provincial government has stated, in its letter to Heads of Council dated December 21, 2018, that the OMPF fund was initially intended to support the Northern and rural municipalities that need it the most.
- In 2008 Calvin received \$503,001 in OMPF funding.
- In 2018 Calvin received \$194,900 in OMPF funding of which \$48,200 was transitional assistance. (Our actual calculated OMPF was \$146,700 without transitional assistance).
- During the past 10+ years the OMPF has been gradually reducing while the Province gradually uploaded some social services, previously downloaded to municipalities in the late 1990's.
- The current Provincial government is currently reviewing the OMPF allocations in order to update and renew the program. Over the past 10 years municipalities would have been advised by the Province in late fall each year of what their OMPF allocation would be in the coming budget year. As noted in the December 21, 2018 letter from the Province, this program is currently under review and it is anticipated that there will be some major changes to it.
- At this time, as we move towards the 2019 budget discussions, it is impossible to ascertain what the OMPF funding will be this year, or what the new program may look like.

Cassellholme and Mattawa Seniors Living

- See attached March 8/17 Report to Council.

Municipal Property Assessment Corporation (MPAC) Phase In Assessment for 2020

- MPAC assesses all properties on a 4 year "Phase-in" basis. The next phase-in will be assessed this year (2019) for the 2020 – 2024 period.
- The first year of every phase-in period is normally the most volatile as far as Requests for Reconsideration (RfR's) and Appeals from property owners re: their CVA. This means that what the Returned Tax Roll indicates when we receive it in December each year for the subsequent year, could vary substantially once all potential RfR's and Appeals are completed.



- It is good practice to estimate on “the side of caution” as to Property Tax revenues when preparing annual Budgets, specifically in the first year of a new “Phase-in” period.

#### Pipeline

- TransCanada Pipeline is a major property taxpayer remitting over 47% of Calvin’s annual municipal taxation revenue.
- MPAC has recently indicated that TransCanada Pipeline is considering an appeal to the current CVA being applied to properties in all municipalities through which the pipeline runs.
- 2018 CVA of TransCanada Pipeline in Calvin was \$24,235,000.
- 2019 CVA is \$25,019,500.
- A successful appeal would reduce CVA to the Pipeline properties and have a large impact on taxation revenues.

#### Vacancy Rebates

- By-law No. 2009-002 establishes vacancy rebates for Commercial and Industrial Classes within the municipality.
- Any Industrial or commercial properties, who are undergoing a reduction in operation, could apply for a Vacancy Rebate of 30% - 35% of their annual property taxes.
- Calvin has paid vacancy rebate under this program in the past. These have significant impact on annual budgets and should be considered prior to each year’s budget discussions.
- An assessment appeal for a large industrial class was settled in 2009 for the 2006, 2007 and 2008 taxation years. This settlement cost the municipality over \$81,000. The payment was taken from Working Funds Reserve.
- It is good practice to keep a close eye on Reserve Accounts and their balances while moving through the budgetary process.

#### **SUMMARY**

This report has been provided, as stated, for information purposes only. It is meant to offer a “heads-up” to Council prior to entering into the 2019 budget discussions. It is strongly recommended that, in light of this information, Council give very careful consideration to any operational increases being decided upon prior to final 2019 budget.

Respectfully submitted;  
Lynda Kovacs  
Clerk-Treasurer

## MUNICIPALITY OF CALVIN

### REPORT TO COUNCIL

REPORT DATE: March 8, 2017

ORIGINATOR: Lynda Kovacs; Clerk-Treasurer

SUBJECT: Decisions Required re: Cassellholme and La Maison

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#### BACKGROUND

As Council is aware, the group of 4 local municipalities; Calvin, Papineau-Cameron, Mattawan and Mattawa; gave notice to the Cassellholme Board of Management (BoM) in 2012 that they wished to exit the BoM of Cassellholme as soon as possible, in order to focus their financial support on the existing nursing home in Mattawa and the plan to rebuild it on the Mattawa General Hospital site.

The exit planning from Cassellholme BoM has taken over five years to date. Much longer, more costly and far more complex an undertaking, than originally expected by any of the parties involved. In the meantime, there has been approval granted by the Province to rebuild La Maison (formerly Algonquin Nursing Home) home in Mattawa, as a not-for-profit home, on the Mattawa Hospital property. Tenders for the build have already been received, the lowest bid at approximately \$16.3M. Funding was already committed in May 2016 to the La Maison capital build, "in principal", by the four local municipalities who wish to exit Cassellholme and support La Maison.

There is currently a short "window" of opportunity, at the provincial level, to request amendment to the legislation which binds us to the Cassellholme Board of Management. The time is here now for Councils to make a decision on how the future of Cassellholme and La Maison will look and how their decision will affect our local municipalities presently and into the future. Opportunity for such a decision may not come again.

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#### BRIEF REPORT

##### Cassellholme

Cassellholme BoM and Jamie Lowery, Cassellholme CEO, have prepared a report entitled "Respecting & Responding to Seniors in the North" along with a letter to Minister of Health and Long Term Care, Dr. Eric Hoskins. All Council members have been provided with these documents, and they are posted as part of this March 14/17 Council Agenda on our municipal website accessible to the public. This report and letter outline the plan for revitalization and redevelopment of Cassellholme, as well as requesting that the Province initiate the process necessary to amend the Long Term Care Homes Act to;

- i) remove the four local municipalities from the Cassellholme BoM;

- ii) remove the prohibition on financing of Long Term Care Homes to provide that District Homes (such as Cassellholme) have the same flexibility and financing options as other long term care homes in Ontario; and,
- iii) approve a single upfront payment of \$33M from the Province for the capital redevelopment in lieu of per diem.

All nine BoM member municipalities, as regulated under the ACT, pay an annual levy to Cassellholme for operating costs, and have done so since 1925. Calvin currently pays approximately \$45,000 annual levy to Cassellholme.

Calvin as a BoM member municipality of Cassellholme also faces the additional responsibility for the capital redevelopment, which has been mandated by the Province to be completed by 2025. The 2016 estimated total costs for this capital redevelopment is \$58M (\$33M of that is hoped to flow from the Province).

Calvin's current capital portion, should the project be tendered now, is estimated at \$331,000. Should that amount be paid "up front" there will be no interest charges. Should it be paid over a period of time, interest will be calculated and owed accordingly. Over a 25 year loan lifetime, Calvin's capital portion grows to approximately \$521,500.

The four local municipalities have asked to exit Cassellholme BoM and redirect their financial support closer to home for the capital build of La Maison, as stated in 2012.

Much work has been done to bring things to this current point in time. Cassellholme has informed all nine BoM member municipalities that time is of the essence. In order to "ask" the Province to consider regulation amendments to the ACT, decisions of Councils and the associated Council Resolutions, need to be completed by the end of March 2017. We are also told that there must be consensus of all nine Councils. If all nine do not unanimously agree, obligation to Cassellholme will remain status quo.

#### La Maison - Mattawa

The Province has approved application to build a new not-for profit long term care home in Mattawa. It is to be built on the site of the Mattawa Hospital. In order to be approved by the Province for funding and building, the 'Home' had to have secured financing in place. The four local municipalities have, in May 2016, approved "in principle" to jointly contribute \$3,809,500 over a twenty-five year period.

In Dec 2016 the drawings for the new build were approved. The project went to tender. The original 22 tender bids received were shortlisted to 7. The lowest bid is \$16.3M, \$4M over the expected budget. The Mattawa Hospital and La Maison are working on reducing that as much as possible, acknowledging that any builds in rural northern area have a 30% cost surcharge added.

Councils and Senior Staff of the four local municipalities met with Mattawa Hospital and La Maison on Monday March 6/17 to discuss details. A Resolution of support and commitment is being requested as soon as possible from all four municipalities, to solidify the financial commitment of the jointly shared capital costs in the amount \$3,809,500.

## THE CHALLENGES

KNOWN	UNKNOWN
The four municipalities stated their desire in 2012 to be "out" of future long term obligation to Cassellholme	
Staying at status quo with Cassellholme will mean ongoing annual levies (expected to rise), plus responsibility for the regulated portion of capital development costs currently estimated at \$58M in 2016	What will the costs for redevelopment be by the time tenders are prepared, received and agreed upon and how much will annual levies rise over time
All nine BoM member municipalities must agree to request a change in current regulations or will remain status quo	Will all nine agree by Resolution to the change in governance structure of Cassellholme and allow the four municipalities to exit the BoM
Calvin currently pays an annual levy to Cassellholme of approx. \$45K. There have been no capital build costs to Calvin in the known past	The Province has given District Homes until 2025 to redevelop to meet provincial standards. The BoM municipalities are responsible for their regulated portion of the redevelopment
The current estimate for redevelopment cost is \$58M. Calvin's portion is currently \$331K. If allowed to exit Cassellholme we still must pay our portion of redevelopment costs. Once tender is complete and Province has signed off on regulations, there will be no future levies to Cassellholme. Must pay current levy until that time	Clearly states in the report that the \$58M is estimated at the current rate, meaning Calvin's portion of \$331K is also estimated. No way to know what that cost may be in another year or two when tenders may be released.
Calvin has already committed "in principle" to support La Maison in the amount of \$3,809,500 jointly paid over 25 years/\$152,380 per year shared by four municipalities	It is not yet exactly determined how much of the \$3,809,500 will be paid by each of the four municipalities
Estimated that Calvin would pay approx. \$30K per year for 25 years to La Maison. No levies thereafter once capital commitment is complete	Total cost of La Maison and Cassellholme levies/capital redevelopment combined would be the obligation should the exit from Cassellholme not go through.

Council decision is required re: Cassellholme. There are only two choices in this matter "exit" or "stay". There is no certainty at this point in time as to the final costs of either choice, we only know that either will be costly and that financial decisions will need to be made once numbers are known.

If "stay" is supported, all nine member municipalities will continue to pay unknown levies and unknown capital costs to Cassellholme far into the future.

If "exit" is supported unanimously, all nine BoM member municipalities will continue to pay the annual levy to Cassellholme until the Province has finalized the regulation change and the Contractor has been selected and signed for the build of the redevelopment project. Once the four local exiting municipalities have fulfilled their capital obligation to the redevelopment, there will be no more levies or monies paid to Cassellholme.

Council decision is also required for La Maison- Mattawa's capital build, agreed to "in principle" by Resolution in May 2016. If Council chooses to uphold that agreement, Calvin will pay an approximate annual capital amount of \$30K per year for 25 years, beginning in the fall of 2018. Once that obligation is fulfilled there will be no more payments to La Maison for capital costs and no annual levies.

Challenging decisions indeed.

Respectfully submitted,  
Lynda Kovacs  
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN  
MINUTES OF THE REGULAR MEETING TUESDAY JANUARY 8, 2019

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Pennell, Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley, Jacob Grove, Dean Maxwell, Cindy Pigeau and Lynda Kovacs.

Regrets: None                      Guests: 4

The meeting was called to order at 7:05 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST:                      None

PRESENTATIONS/DELEGATIONS:                      None

2019-004                      MINUTES OF INAUGURAL COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Olmstead that the Minutes of the inaugural meeting of Council held on Tuesday December 11, 2018 be hereby adopted and signed as circulated.

Carried

2019-005                      MINUTES OF COUNCIL MEETING

Moved by Coun Olmstead and seconded by Coun Maxwell that the Minutes of the regular meeting of Council held on Tuesday December 11, 2018 be hereby adopted and signed as circulated.

Carried

2019-006                      MINUTES OF SPECIAL COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Olmstead that the Minutes of the special meeting of Council held on Wednesday January 2, 2019 be hereby adopted and signed as circulated.

Carried

2019-007                      ACCEPT LANDFILL CAPACITY REVIEW LETTER

Moved by Coun Cross and seconded by Coun Grant that Council has reviewed the current 2018 Landfill Capacity Review Letter as prepared by Knight Piesold Consulting Ltd. and dated December 6, 2018; And Further, that this Capacity Review Letter replaces the last one which was completed in 2013; Now Therefore Be it Resolved that Council hereby accepts the December 6, 2018 landfill capacity review as presented, for the 2018 year.

Carried

2019-008                      DNSSAB 2019 – 2022 TERM ENDORSEMENT OF APPOINTMENT

Moved by Coun Maxwell and seconded by Coun Olmstead that Whereas the Town of Mattawa endorses Mayor Dean Backer's appointment to the District of Nipissing Social Services Administration Board to represent the Townships of Bonfield, Chisholm and Papineau-Cameron, the Municipalities of Calvin and Mattawan, and the Town of Mattawa for the 2019 – 2022 term;

Now Therefore Be It Hereby Resolved that the Council of the Corporation of the Municipality of Calvin fully endorses this appointment to the DNSSAB to represent Area 3.

Carried

2019-009                      CANNABIS ACT – OPT-IN TO BRICK AND MORTAR STOREFRONT

Moved by Coun Cross and seconded by Coun Grant that whereas the Government of Canada has passed the Cannabis Act, also known as Bill C-45, as a law that will, upon coming into effect October 17, 2018,

legalize recreational use of cannabis nationwide in Canada, when combined with Bill C-46, An Act to Amend the Criminal Code of Canada;  
AND WHEREAS the Province has passed the Cannabis Act 2017 which comes into force on October 17, 2018; (<https://www.ontario.ca/laws/statute/17c26>);  
AND WHEREAS on October 17, 2018 citizens in Ontario will have the ability to order cannabis online from the Province of Ontario, which will be delivered to the purchaser;  
AND WHEREAS municipalities will have the autonomy to decide if they want a Brick and Mortar Store front in their community, in April of 2019. This local choice is being referred to as 'opt-in' or 'opt-out';  
AND WHEREAS the Government of Ontario will provide Municipalities with a one-time window to choose to opt-out of permitting physical cannabis retail stores within their boundaries;  
AND WHEREAS the Government of Ontario has indicated that if a Municipality chooses to opt-in there is no subsequent opportunity to opt-out;  
THEREFORE BE IT RESOLVED that the Council of the Municipality of Calvin 'opt-in' to having a Brick and Mortar store effective April 2019.  
Carried

2019-010 SCHEDULE CLOSED MEETING FOR JANUARY 22, 2019

Moved by Coun Grant and seconded by Coun Cross that that a Closed Session Meeting be hereby scheduled and placed on the Agenda of the Regular Meeting of Tuesday January 22, 2019 pursuant to Section 239(2)(d) of the Municipal Act, for the purpose of labour relations or employee negotiations, in order to discuss directives to staff pertaining to upcoming administrative changes.  
Carried

2019-011 BY-LAW 2019—001

By-law No. 2019-001 being a by-law to authorize the passage of a new code of conduct respecting the behavior of Members of Council in the performance of their duties and responsibilities as elected community representatives and behavior of local board/committee members;  
This By-law received 1<sup>st</sup> reading only on this date and will come before Council for 2<sup>nd</sup> and final readings on Tuesday January 22, 2019.  
Not yet Carried

2019-012 DISBURSEMENTS

Moved by Coun Grant and seconded by Coun Cross that the disbursements dated January 3, 2019 in the amount of \$23,398.50 and January 8, 2019 in the amount of \$9,392.46 be hereby authorized and passed for payment.  
Carried

2019-013 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Grant that this regular meeting of Council now be adjourned at 9:35 p.m.  
Carried

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Mayor

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Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-001

**BEING A BY-LAW TO AUTHORIZE THE PASSAGE OF A NEW CODE OF CONDUCT RESPECTING THE BEHAVIOUR OF MEMBERS OF COUNCIL IN THE PERFORMANCE OF THEIR DUTIES AND RESPONSIBILITIES AS ELECTED COMMUNITY REPRESENTATIVES AND THE BEHAVIOUR OF LOCAL BOARD/COMMITTEE MEMBERS**

**Whereas** Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides a municipality has the capacity, rights, powers and privileges of a natural person; and

**Whereas** Section 10 (2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes single tier municipalities to pass by-laws regarding Accountability and Transparency of the municipality and its operations and of its local boards and committees their operations; and

**Whereas** Subsection 223.2 (1) of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes municipalities to establish codes of conduct for members of the council of the municipality and of local boards and committees of the municipality; and

**Whereas** Subsection 223.3 (1) authorizes a municipality to appoint an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by the Municipality with respect to the application of a Code of Conduct; and

**Whereas** Subsection 223.4 (5) of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes penalties for a contravention of the code of conduct; and

**Whereas** on March 1, 2019 the Integrity Commissioner is responsible for the application of Sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act*, as amended to members of Council and of Local Boards and Committees about obligations under the code of conduct, procedures, rules, policies or the Municipal Conflict of Interest Act, as amended and the provision of education information to members of Council, Local Board and Committees of Council about the *Municipal Conflict of Interest Act*, as amended; and

**Whereas** the Code of Conduct sets minimum standards for the behaviour of Council Members, Local Boards and Committee and Committees of Council members in carrying out their functions and has been developed to assist all members to:

1. Understand the standards of conduct that are expected of them and the law that applies in relation to these standards;
2. Fulfill their duty to act honestly and exercise reasonable care and diligence; and



3. Act in a way that enhances public confidence in local government; and

**Whereas** the Council of the Corporation of the Municipality of Calvin deems it expedient to publish a Code of Conduct for Council, Boards and Committees to incorporate amendments to the *Municipal Act* and the *Conflict of Interest Act* of Bill 68, *Modernizing Ontario's Municipal Legislation Act*.

**Now Therefore the Council of The Corporation of the Municipality of Calvin Enacts as Follows:**

1. That this Council does hereby adopt the new Code of Conduct for Council, Boards and Committees provided in Schedule "A" – Code of Conduct, "B" – Council-Staff Relations Policy, "C" – Integrity Commissioner Inquiry Protocol hereto attached.
2. That this By-law shall come into full force and effect on March 1, 2019 wherein the Municipality's appointed Integrity Commissioner whose duties include, among other things, conducting inquiries in respect of all alleged contraventions of this Code of Conduct and Sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act.

READ A FIRST TIME THIS 8<sup>th</sup> DAY OF JANUARY, 2019.

  
MAYOR

  
CLERK-TREASURER

READ A SECOND TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER

**SECURITY AGREEMENT  
MUNICIPALITIES AND SCHOOL BOARDS**

To: THE BANK OF NOVA SCOTIA, (the "Bank")

\* (DELETE  
WHICHEVER IS  
INAPPLICABLE)

WHEREAS by a \*By-law or Resolution passed by the \_\_\_\_\_ Council  
(COUNCIL OR SCHOOL BOARD, ETC.)

of \_\_\_\_\_ The Corporation of the Municipality of Calvin \_\_\_\_\_  
(NAME OF MUNICIPALITY, SCHOOL DISTRICT, ETC.)

on the 22nd day of January, 2019 authority was given to the

\*\* (INSERT TITLES  
RATHER THAN  
NAMES OF  
AUTHORIZED  
OFFICIALS AS  
SET OUT IN THE  
BORROWING  
BY-LAW OR  
RESOLUTION)

\*\* Mayor and Clerk-Treasurer to borrow from  
the Bank the sum or sums therein mentioned and this Agreement was authorized.

AND WHEREAS the Corporation desires to borrow the said sum or sums from the Bank.

NOW IT IS HEREBY AGREED by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said \*By-law or Resolution created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

\*\*\* (FOR MUNICIPALITIES  
IN ONTARIO  
DELETE THE  
PHRASE "ITS  
CORPORATE SEAL  
TO BE HEREUNTO  
AFFIXED UNDER THE  
HANDS OF" AND  
INSERT INSTEAD  
"THIS AGREEMENT TO  
BE EXECUTED BY")

IN WITNESS WHEREOF the Corporation has caused \*\*\* its corporate seal to be hereunto affixed under the hands of its proper officers as required by law this 22nd day of January, 2019.

WITNESS:

\_\_\_\_\_

) By: Sign \_\_\_\_\_  
)  
) Title: MAYOR  
)  
)  
)  
) Sign \_\_\_\_\_  
) Title: CLERK-TREASURER.  
)

c/s

DATE RECEIVED
.....
RECORDED.....
APPROVED.....
E.O.
AUDITOR.....

# BORROWING BY-LAW MUNICIPALITIES

BY-LAW NO. 2019-002

WHEREAS the Council (COUNCIL)

of the The Corporation of the Municipality of Calvin (NAME OF MUNICIPALITY)

(the "Corporation") deems it necessary to borrow the sum of

one hundred thousand dollars

dollars (\$ 100,000.00) to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year;

BE IT THEREFORE ENACTED as a By-Law of the Corporation as follows:

(\*INSERT TITLES  
RATHER  
THAN NAMES)

1. The \* Mayor and Clerk-Treasurer is/are hereby authorized to borrow on behalf of the Corporation from THE BANK OF NOVA SCOTIA (the "Bank") from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time one hundred thousand dollars

(\$ 100,000.00) to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year 2019.

2. The \* Mayor and Clerk-Treasurer is/are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time to time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rate as the Bank may from time to time determine.

3. The \* Mayor and Clerk-Treasurer is/are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. All sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received and that \* Mayor and Clerk-Treasurer is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the Bank and any interest thereon and any other charges in connection therewith.

5. The \* Mayor and Clerk-Treasurer is/are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any interest thereon and any other charges in connection therewith, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

## CERTIFICATE

I hereby certify that the foregoing is a true copy of By-Law No. 2019-002 of the Corporation of the Municipality of Calvin in the District of Nipissing duly passed at a meeting of the Council of the said Corporation duly held on the 22nd day of January 2019, that the said By-Law is under the seal of the said Corporation and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

DATED this 22nd day of January, 2019

(CORPORATE SEAL)

DATE RECEIVED
RECORDED.....
APPROVED.....
E.O. AUDITOR.....

By: Sign  
Title: MAYOR

TITLE: CLERK TREASURER

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN**

**BY-LAW NO. 2019-003**

**BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF TAXES AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR 2019**

**WHEREAS** Section 317(1)(3) of the *Municipal Act, S.O. 2001, c.25*, provides that a local municipality, before the adoption of estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of the property in the local municipality rateable for local municipality purposes;

**AND WHEREAS** Section 345(2)(3) of the *Municipal Act, S.O. 2001, c.25*, provides that a Municipality may impose penalties and interest on unpaid and overdue taxes;

**NOW BE IT ENACTED** as a By-law of this Corporation as follows:

1. The amount levied on a property shall not exceed 50% of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
2. The said interim tax levy shall become due and payable in one installment and shall become due and payable on the 29<sup>th</sup> day of March, 2019.
3. A penalty charge shall be imposed on due and unpaid taxes at the rate of 1.25% per month (15% per annum) to be effective the first day of default to the last day of the current year.
4. Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.
5. The treasurer shall mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. The taxes are payable by cash, cheque or money order, at the Municipal office located at 1355 Peddlers Dr., or mailed to The Corporation of the Municipality of Calvin, 1355 Peddlers Dr., R.R. #2, Mattawa, Ontario. P0H 1V0, or via online banking deposit through participating banking institutions, or on the Municipal website ([www.calvintownship.ca](http://www.calvintownship.ca)) via credit card.

**Read a 1<sup>st</sup> time this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**Read a 2<sup>nd</sup> and 3<sup>rd</sup> time and finally passed before an open Council  
this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer

**January 17, 2019**

**Update to Integrity Commissioner Proposals**

**CT2019 01 Integrity Commissioner (2)**

<b>Fees:</b>	Expertise for Municipalities (E <sup>4</sup> m)	MAS – Municipal Advisory Services
<b>Retainer</b>	E4M does not have a retainer fee	\$300.00/annually
<b>Hourly Rate</b>	For Investigations: \$125/hour, plus HST, plus all applicable travel/accommodation expenses. Travel time of <b>more than three hours</b> will be charged at a rate of \$50/hr. They will try to combine costs with other local municipalities so they can be shared.	For Investigations: \$250/hour, plus HST, plus all applicable travel/accommodation expenses, mileage at a rate of 0.55 cents per km plus HST
	For Advice: \$100/hour, plus HST. This can be done remotely.	For Advice, Educational Reporting: \$150.00/hour plus HST
	For Educational Sessions conducted in a Workshop - \$1000/day plus costs.	
<b>Insurance</b>	\$2 million dollars in Professional Liability Insurance however, please see Municipal Act, Section 223.3 (6), through Bill 68, Effective March 1, 2019 which indemnifies and saves harmless the IC to an act done in good faith.	\$2 million dollars in Errors & Omissions and General Liability Insurance.
<b>Termination Clause</b>	Early Termination with 90 days written advance notice by either party. Terms of Agreement will be set at the signing of agreement (Can be determined mutually).	Early Termination at the end of any calendar year, save and except for the calendar year 2019, by delivery of a written notice of such early termination delivered thirty days before December 1 of any such calendar year during the term of agreement. Terms of Agreement are 5 years.

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: January 22, 2019 NO.

MOVED BY

SECONDED BY

“That Council hereby authorizes the Clerk-Treasurer to contact Expertise for Municipalities (E4m) to proceed with preparing and entering into a contract for Integrity Commissioner services as of March 1, 2019 and as per their proposal dated June 3, 2018.”

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	<u></u>	<u></u>
Coun Grant	<u></u>	<u></u>
Coun Maxwell	<u></u>	<u></u>
Coun Olmstead	<u></u>	<u></u>
Mayor Pennell	<u></u>	<u></u>

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: January 22, 2019 NO.

MOVED BY

SECONDED BY

“That Council hereby authorizes the Clerk-Treasurer to contact MAS (Municipal Advisory Services) to proceed with preparing and entering into a contract for Integrity Commissioner services as of March 1, 2019 and as per their proposal received September 1, 2018.”

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	<u></u>	<u></u>
Coun Grant	<u></u>	<u></u>
Coun Maxwell	<u></u>	<u></u>
Coun Olmstead	<u></u>	<u></u>
Mayor Pennell	<u></u>	<u></u>



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400  
Facsimile: 416-325-0374

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400  
Télécopieur: 416-325-0374

December 21, 2018

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Firstly, congratulations on your new office term. Our government knows that one of the first priorities for your new council is setting your 2019 budget. The Association of Municipalities of Ontario (AMO) along with a number of individual municipalities have asked for information about the 2019 OMPF to support budget planning.

Like many of my colleagues in the Legislature, as former municipal representatives, we understand the importance of this information. Let me assure you, we are committed to getting you the details of your 2019 OMPF allocation as soon as possible.

As outlined in November's *2018 Ontario Economic Outlook and Fiscal Review*, our government wants to ensure that the vital services people rely on like health and education are available to individuals and families for generations to come. This is why our top priority is putting the Province's fiscal house in order.

As you know, the Province's financial challenge is massive. We inherited a \$15 billion deficit and over a third of a trillion dollars in net debt. The previous government was spending more than \$40 million more a day than they took in.

This is simply unsustainable. This is why we are making every effort to restore fiscal balance to the Province.

Ernst and Young, who conducted a line-by-line-review of Ontario's spending, confirmed in its report *Managing Transformation — A Modernization Action Plan for Ontario* that the growth in transfer payments and other provincial supports are key contributors to the province's mounting debt. Getting this spending under control is why we are undertaking a detailed review of all transfer payments, including those to municipalities.

We must continue to support municipalities in a way that is sustainable and responsible. To achieve this, we are reviewing the OMPF — which is why details of OMPF allocations will be released later than in past years.

.../cont'd

2018- OMPF \$194,900

2019- OMPF unknown.



We will be looking to you, our municipal partners, to help us with the challenge that lies ahead — as we look to drive efficiencies and value-for-money in all of our transfer payments, including the OMPF. While we all will be operating within a smaller funding envelope, we want to work with you to return the program to what it was initially intended to do — support the Northern and rural municipalities that need it the most.

As part of the OMPF review, we will seek your feedback on how best to renew the program. We will work through AMO and the recently signed joint Memorandum of Understanding (MOU). This agreement is a foundation of our relationship. The AMO MOU table has been an important forum for discussing and receiving your input on financial matters. I also understand that there has been a staff working group that has provided valuable feedback on the OMPF in the past. Ministry officials have been asked to engage with this group early in the New Year.

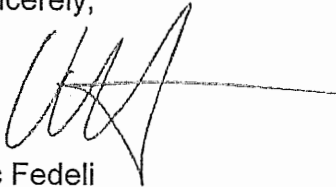
Again, we want to provide you with 2019 OMPF allocations as soon as possible. We are working to complete the review early in 2019.

Since coming into office, our government has taken a number of actions to support municipalities. These include introducing legislation to address two critical issues in Ontario's firefighting sector: fairness for professional firefighters and the efficiency of the interest arbitration system. In addition, we have committed to providing municipalities \$40 million over two years to help with the implementation costs of recreational cannabis legalization. In addition, if Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the province will provide 50 percent of the surplus only to municipalities that have not opted-out as of January 22, 2019. We are also working to reduce the significant red tape burden municipalities face.

These are important initiatives that will make life better for the people of Ontario.

We respect our municipal partners, and are committed to working constructively with all local governments to find smarter and more efficient ways to make life better for our communities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vic Fedeli', with a long horizontal line extending to the right.

Vic Fedeli  
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing  
Greg Orencsak, Deputy Minister, Ministry of Finance  
Laurie LeBlanc, Deputy Minister, Ministry of Municipal Affairs and Housing  
Jamie McGarvey, President, Association of Municipalities Ontario

District of Nipissing Social Services Administration Board  
2018 Approved Budget \$- Municipal Apportionment

The weighted assessment figures have been calculated using 2017 Assessment Rolls and 2017 Tax Ratios.  
There are no Tax Ratios available for the Unincorporated Townships.

Municipality	A - Current Value Assessment Method used to determine Unincorporated share only			B - Weighted Assessment Method (Excl. PIL) - Actual			2018 Monthly Levy =Col.6/12	2017 Budget Allocation	Variance Yr over Yr Budget Allocation	Variance % Change
	Current Value Assessment-2017	%	Budget Allocation	Weighted Assessment-2017	%	Budget Allocation				
	1	2	3	4	5	6				
City of North Bay	5,363,593,364		-	6,348,112,369	61.7377%	11,723,977	976,998	11,586,990	136,987	1.18%
Town of West Nipissing	1,450,033,713		-	1,527,655,373	14.8570%	2,821,342	235,112	2,746,570	74,772	2.72%
Township of East Ferris	610,003,909		-	612,124,566	5.9531%	1,130,439	94,208	1,116,537	13,962	1.25%
Municipality of Temagami	452,718,507		-	447,907,762	4.3561%	827,216	68,935	811,640	15,576	1.92%
Township of Bonfield	262,240,337		-	251,899,743	2.4498%	465,220	38,768	452,227	12,993	2.87%
Township of South Algonquin	247,504,714		-	259,312,812	2.5219%	478,910	39,909	474,743	4,168	0.88%
Township of Papineau-Cameron	149,036,294		-	135,804,667	1.3207%	250,810	20,901	244,961	5,849	2.39%
Town of Mattawa	103,557,331		-	112,935,917	1.0983%	208,575	17,381	207,226	1,349	0.65%
Township of Chisholm	135,175,538		-	128,419,854	1.2489%	237,172	19,764	232,443	4,729	2.03%
Municipality of Calvin	80,782,354		-	115,972,728	1.1279%	214,184	17,849	209,693	4,491	2.14%
Municipality of Mattawan	24,911,361		-	24,822,935	0.2414%	45,844	3,820	44,798	1,046	2.34%
Sub Total Municipalities	8,879,557,422		18,403,748	9,964,968,727	96.9129%	18,403,748	1,533,646	18,127,827	275,921	1.52%
TWOMO - (MCSS, EDU, & MMAH)	384,536,816		586,241							
	0		0							
Sub Total Unincorporated	384,536,816	4.15%	586,241	384,536,816		\$586,241	\$48,853	\$581,041	5,200	0.89%
TOTAL	9,264,094,238		18,989,989	10,349,505,543		18,989,989	1,582,499	18,708,868	281,121	1.50%
Municipal share net of EMS			14,123,455	Municipal Share			18,989,989			
EMS Budget (municipal share)			4,866,534	Less TWOMO			586,241			
				Municipal Levy			18,403,748			

Note: TWOMO share of DNSSAB costs  
excludes Emergency Medical Services Costs



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

December 14, 2018

To: Chief Administrative Officers, Chief Financial Officers, Clerks,  
Treasurers and Tax Administrators

From: Carla Y. Nell, Vice President, Municipal and Stakeholder Relations

Subject: **2018 Year-End Assessment Report**

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As part of our continued commitment to stakeholder engagement and information sharing with our municipal partners, we have prepared the attached **2018 Year-End Assessment Report**, which will be of interest to both municipal administration and elected officials. This report provides a high-level summary of MPAC's 2018 activities that are relevant to the municipal sector, and also two municipal level snapshots of the assessment changes unique to your municipality.

This report will also be provided to Municipal Clerks for submission to municipal councils in January 2019. In the interim, I encourage you to review the report and share any questions with your MPAC Municipal and Stakeholder Relations Regional Manager and/or Account Manager.

Happy Holidays,

A handwritten signature in dark ink, appearing to be "C. Nell", written in a cursive, flowing style.

Carla Y. Nell  
Vice-President, Municipal and Stakeholder Relations

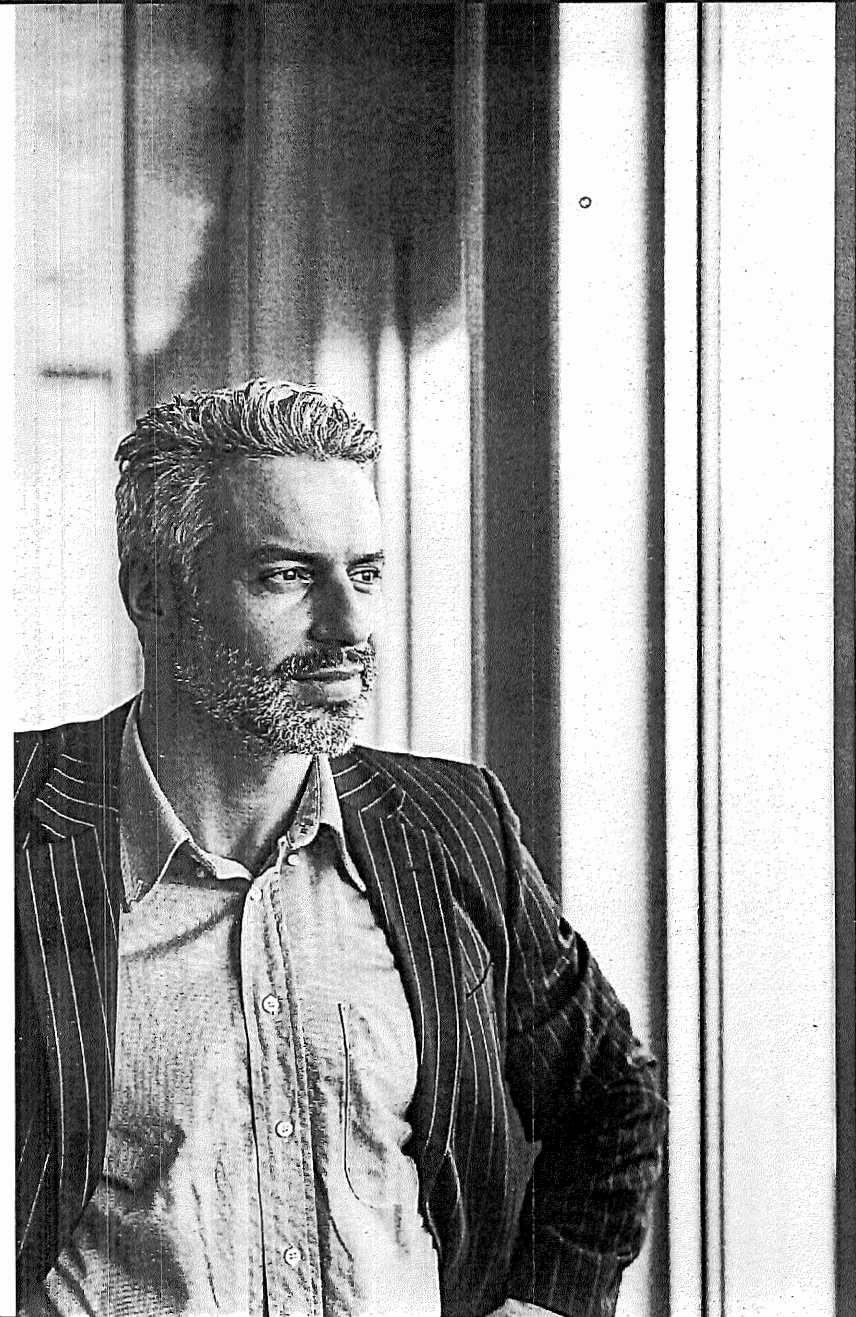
Attachments

**Copy** Regional and Account Managers

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## About MPAC

**MPAC stands for Municipal Property Assessment Corporation,** and the MPAC team is made up of assessment experts who understand local communities and assess every property in Ontario. Our assessments provide the very foundation that municipalities use to base the property taxes needed to pay for the services we use every day.

As an independent, not-for-profit corporation, our assessments follow the *Assessment Act* and other legislation and regulations set by the Government of Ontario. We also have a Board of Directors made up of provincial, municipal and taxpayer representatives.

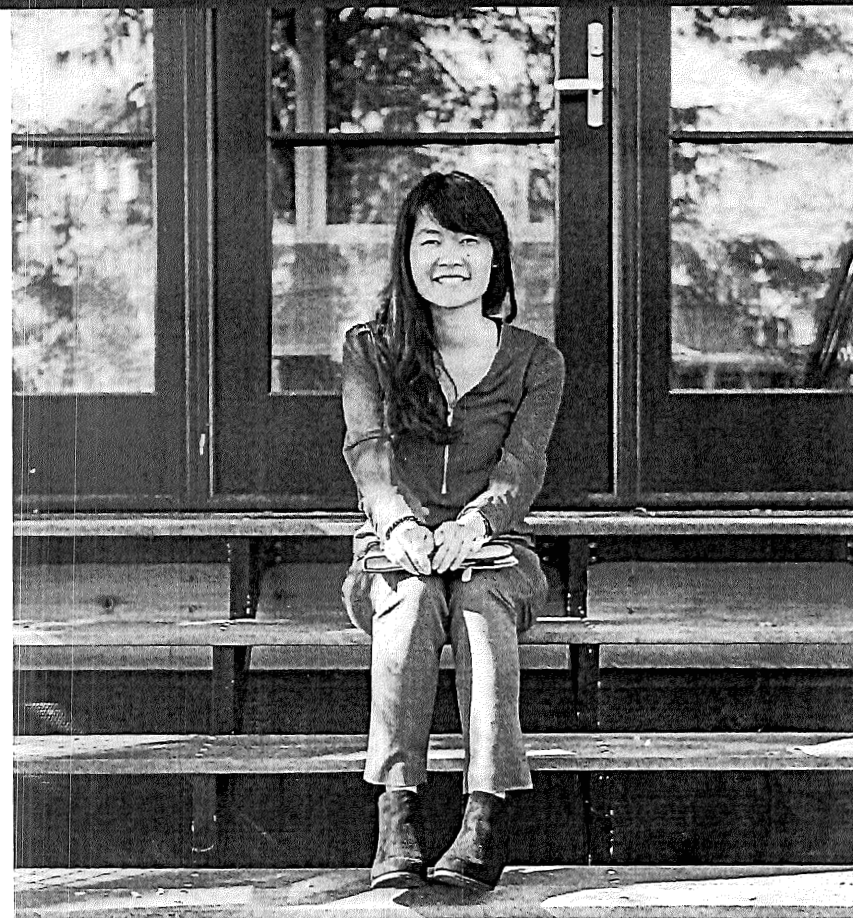
MPAC's expertise is in property assessment, customer service and technology. It is these components of MPAC's work that make our contribution to Ontario so valuable.

Learn more at:



[mpac.ca](http://mpac.ca)

MPAC is responsible for assessing more than 5 million properties in Ontario, of all types (residential, business and farms), representing \$2.78 trillion in property value. We take property assessment seriously because it's the part we play in helping to make the communities we all live in stronger.





# Introduction

Ontario municipalities rely on MPAC to provide expert opinions on the value of properties in our communities. We understand that turning these opinions into assessments goes beyond the determination of values. The work we do includes producing the products and services you require to understand, maintain and support your assessment base, such as property data, phase-in, classification, new assessment and appeals. The **2018 Year-End Assessment Report** provides an update on these items.

## The Property Assessment Cycle in Ontario

We update the assessment of every property in Ontario every four years to capture changes to properties and the real estate market.

While the effective valuation date of January 1, 2016 remains constant during the four-year cycle, we are responsible for providing an updated annual Assessment Roll to each municipality that includes:

- **Changes to property ownership**
- **Changes to state and condition of a property**
- **Updates to the assessed value and classification**
  - New construction, demolitions and consolidations
  - Requests for Reconsideration (RfR) and Assessment Review Board (ARB) decisions

In advance of the 2019 property tax year, we delivered more than 800,000 Property Assessment Notices to property owners across Ontario where there was a change in property ownership or value. Your municipality also recently received the **2018 Assessment Roll for the 2019 property tax year** and the electronic **Year-End Tax File**. This file includes the updates we made during 2018 to keep your Roll current.

## Purpose of This Report

We have prepared this report to assist you in understanding changes in your assessment base to inform ongoing budget and tax policy planning. The report also provides an update on the work we have undertaken over the course of 2018 to deliver an updated and stable Assessment Roll.

In addition, the report shares our plan for the next Assessment Update in 2020, which will provide property values for the 2021–2024 property tax years.

## Attached to this report are two municipal-level assessment snapshots:

### 1. Assessment Change Summary

Provides the updated 2016 current value assessment (destination) and a comparison of the phased-in assessments for the 2018 and 2019 tax years

### 2. Assessment Base Distribution

Compares the distribution of the total 2018 and 2019 phased-in assessments and includes the percentage of the total assessment base by property class

Responsible for  
assessing and  
classifying more than

**5 MILLION**

properties in Ontario

Representing

**\$2.78T**

in property value

We delivered  
more than

**800,000**

Property  
Assessment  
Notices

# 2018 Highlights

Our assessments support the collection of nearly **\$20 billion in municipal taxes annually**. We understand how important our work is to you, which is why we offer a range of services that enables you to understand and employ those values. No two assessment bases are the same. As such, we understand the need to share insights and develop understanding with all municipalities about how markets and communities are changing.

## Maintaining Your Annual Assessment Roll

Having accurate and timely data is critical to the assessment process. Throughout the year, we complete regular quality control processes. Specifically, we review assessments and property classification changes received through:

- Building permits
- Vacancy applications
- Tax applications
- Subdivision plans

This ensures information is both current and accurate. This ongoing assessment work provides confidence that the information in your Assessment Roll is reliable and ready to support your budget and tax planning.

## New Assessment

In 2018, we delivered more than \$38 billion in new assessment to municipalities across the province. We successfully processed more than 85% of this new assessment within one year of occupancy. Timely processing of new assessment from new

construction or additions to existing property and accurate forecasting of new assessment were identified as key municipal priorities and are included in our Service Level Agreement with municipalities.

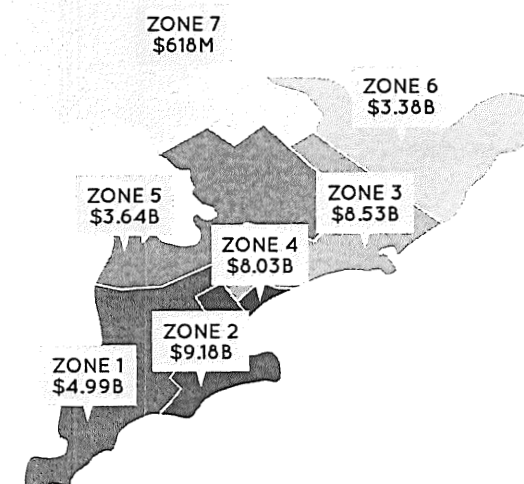
## New Assessment Forecasting

A significant change in 2018 was the presentation of the quarterly new assessment forecast and our commitment to capture a minimum of 85% of all new assessment within one year of occupancy, based on availability of information from your municipality.

The other important change in 2018 came from you, our municipal partners.

This year, we started delivering new assessment progress reports on a quarterly basis to support ongoing dialogue between MPAC and municipalities about current and future growth trends and to provide a better sense of future taxable amounts.

## 2018 NEW ASSESSMENT BY ZONE



We delivered  
more than  
**\$38 billion**  
in new assessment to  
municipalities across  
the province

From January 1 to October 31, 2018,  
MPAC completed a total of 27,917  
Requests for Reconsideration

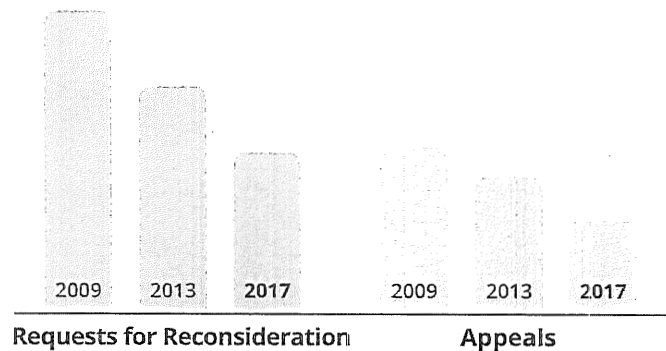
## Requests for Reconsideration and Appeals

Another important activity we continue to work on throughout the four-year assessment cycle is responding to and processing assessment changes because of Requests for Reconsideration (RfR) and **Assessment Review Board (ARB)** appeal outcomes. This information is applied to your Assessment Roll throughout the year as part of our ongoing efforts to maintain and deliver stable Assessment Rolls.

We continue to work closely with the ARB and other parties, providing impartial, expert opinions to support the appeal process.

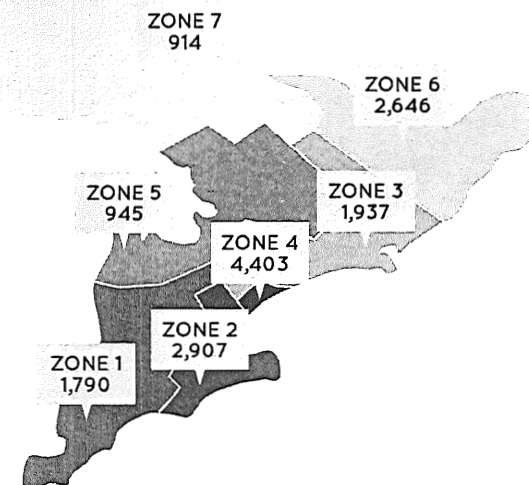
We have seen a steady decrease in the number of RfRs and appeals; since 2009 the number of RfRs filed has decreased by 50% and the number of appeals has decreased by 40%.

We will continue to work with the ARB and other parties to improve the efficiency and effectiveness of the appeals process, with the goal of reducing the time to resolve appeals.



2009, 2013 and 2017 represent the first tax year of the last three Assessment Updates, when the majority of appeals are filed.

### 2018 TOTAL NUMBER OF COMPLETED APPEALS BY ZONE



We have seen a  
steady decrease  
in the number of  
RfRs and appeals  
since 2009



# Service Level Agreement (SLA)

The service levels in the SLA represent the most important MPAC deliverables as identified by you, our municipal partners. The SLA itself defines high performance standards in key service areas; outlines the roles, responsibilities and dependencies of both parties – reinforcing our shared accountability.

We implemented the SLA in 2017, and the end of 2018 marks a full year of measuring against these service levels.

In 2018, we also launched the SLA Reporting Tool in Municipal Connect to offer an at-a-glance snapshot to guide discussions around SLA objectives, help improve service delivery and promote shared accountability. At the end of our first year, MPAC is happy to report that we have met 96% of all service levels and have worked closely with municipalities, including remedial action, when service levels have not been met.

We have met  
**96%**  
of all service levels



# Looking Ahead to the Next Assessment Update

A key change leading up to the **2020 Assessment Update** is the new valuation date of January 1, 2019, passed into legislation by the Province of Ontario. This is two years in advance of the first tax year to which the Assessment Update will apply. In the previous Assessment Update, the valuation date preceded the first tax year by one year.

The four-year phase-in program remains in place, meaning values will be effective for the 2021 to 2024 property tax years. As in the past, all assessment increases are phased-in over four years and assessment decreases are applied immediately.

The earlier valuation date increases the availability of data used to prepare valuations and will provide more time to consult and share preliminary market insights when our engagement activities begin in earnest in 2020.

This will enable MPAC and stakeholders to identify and resolve potential issues before the return of the Roll in December 2020.

## 2012

**2013-2016  
Tax Years**

January 1, 2012  
(Valuation date)

## 2016

**2017-2020  
Tax Years**

January 1, 2016  
(Valuation date)

## 2020

**2021-2024  
Tax Years**

January 1, 2019  
(Valuation date)



# Conclusion

At the core of our new **2017-2020 Strategic Plan** is the theme “Valuing What Matters Most.” For municipalities, we value building the customer and municipal relationship. This means enhancing the transparency of new assessment forecasts, processing assessment adjustments in a timely way, ensuring traceability and transparency in our assessment valuation and methodology, and keeping stakeholders apprised of changes in the market that may impact property values.

Through greater collaboration between MPAC and municipalities, we remain committed to continuously improving our service, and we encourage you to share your feedback with us on the delivery of our products and services.

Your local Municipal and Stakeholder Relations team is available to support you with any of our products or services. Please contact your Regional Manager, Account Manager, or Account Support Coordinator if you have any questions or would like more information about this report.





MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

## APPENDIX 1

### Assessment Change Summary by Property Class

#### Municipality of Calvin

The following chart provides a comparison of the total assessment for the 2016 base years, as well as a comparison of the assessment change for 2018 and 2019 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2018 Phased-in CVA	2019 Phased-in CVA	Percent Change 2018 to 2019
R Residential	52,966,700	49,368,446	51,167,575	3.6%
C Commercial	1,041,100	1,014,130	1,027,615	1.3%
I Industrial	2,979,700	2,973,221	2,976,460	0.1%
P Pipeline	25,903,000	24,331,000	25,117,000	3.2%
F Farm	3,883,700	3,227,167	3,555,433	10.2%
T Managed Forests	239,900	200,101	220,001	9.9%
(PIL) R Residential	289,500	273,850	281,675	2.9%
(PIL) C Commercial	2,042,900	1,917,836	1,980,368	3.3%
(PIL) H Landfill	1,800	1,765	1,782	1.0%
E Exempt	3,937,500	3,793,450	3,865,475	1.9%
<b>TOTAL</b>	<b>93,285,800</b>	<b>87,100,966</b>	<b>90,193,384</b>	<b>3.6%</b>





MUNICIPAL  
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## APPENDIX 2

### Assessment Base Distribution Summary by Property Class Municipality of Calvin

The following chart provides a comparison of the distribution of the total assessment for the 2016 base year, and the 2018 and 2019 phased-in assessment which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2016 Full CVA	Percentage of Total 2016 CVA	2018 Phased-in CVA	Percentage of Total 2018 CVA	2019 Phased-in CVA	Percentage of Total 2019 CVA
R Residential	52,966,700	56.8%	49,368,446	56.7%	51,167,575	56.7%
C Commercial	1,041,100	1.1%	1,014,130	1.2%	1,027,615	1.1%
I Industrial	2,979,700	3.2%	2,973,221	3.4%	2,976,460	3.3%
P Pipeline	25,903,000	27.8%	24,331,000	27.9%	25,117,000	27.8%
F Farm	3,883,700	4.2%	3,227,167	3.7%	3,555,433	3.9%
T Managed Forests	239,900	0.3%	200,101	0.2%	220,001	0.2%
(PIL) R Residential	289,500	0.3%	273,850	0.3%	281,675	0.3%
(PIL) C Commercial	2,042,900	2.2%	1,917,836	2.2%	1,980,368	2.2%
(PIL) H Landfill	1,800	0.0%	1,765	0.0%	1,782	0.0%
E Exempt	3,937,500	4.2%	3,793,450	4.4%	3,865,475	4.3%
<b>TOTAL</b>	<b>93,285,800</b>	<b>100%</b>	<b>87,100,966</b>	<b>100%</b>	<b>90,193,384</b>	<b>100%</b>



January 15, 2019

Michael Helfinger  
Intergovernmental Policy Coordination Unit  
900 Bay Street, Hearst Block, 7<sup>th</sup> floor  
Toronto, ON  
M6H 4L1

**RE: EBR Registry # 013-4293 for input on the proposed Bill 66, *Restoring Ontario's Competitiveness Act, 2018***

Ontario Farmland Trust (OFT) is a not-for-profit organization whose mission is to protect and preserve Ontario farmlands and associated agricultural, natural, and cultural features of the countryside. OFT achieves this through direct land securement, stewardship, policy research and education to benefit all Ontarians.

Thank you for the opportunity to submit feedback on the proposed Bill 66, *Restoring Ontario's Competitiveness Act, 2018*. OFT has played an active stakeholder role in the development of policies that support a prosperous, sustainable and permanent farm sector, including those contained in the Growth Plan, Greenbelt Plan, and Oak Ridges Moraine Conservation Plan. In an effort to continue working with the Province to develop responsible planning policies that support the agri-food sector, OFT has detailed its concerns regarding Schedule 10 of the proposed Bill 66, *Restoring Ontario's Competitiveness Act, 2018*, in the following document.

Ontario's agri-food sector is a major economic engine for the province. In terms of job creation and economic growth, a 2018 report confirmed that the agri-food sector contributes over \$39 billion to Ontario's GDP and employs more than 820,000 Ontarians in the supply chain [1]. This contribution is overwhelmingly significant in rural areas, where roughly 12% of the GDP and 10% of rural jobs are attributed to the farm sector [2]. Ontario is also positioned favourably to attract agricultural and manufacturing investment because it is a global leader in the agri-food industry and houses one of the largest agri-food hubs in North America. This, in turn, generates growth in employment and GDP.

OFT believes that, as currently written, the Open-for-Business Zoning By-law proposed within Schedule 10 of Bill 66 places the agri-food sector and its substantial economic benefits at an unacceptable level of risk. If adopted it will jeopardize the economic contributions of the agri-food sector and expose rural areas to greater economic vulnerability. As such, **OFT recommends that Schedule 10 be removed from Bill 66.** It is critical that all Acts that protect the permanency, health, productivity, and profitability of Ontario's farmland and the agri-food sector are retained in full and without exception.

Ontario Farmland Trust, c/o University of Guelph, SEDRD, Guelph, ON N1G 2W1  
(519) 824-4120 ext. 52654 | [info@ontariofarmlandtrust.ca](mailto:info@ontariofarmlandtrust.ca) | [www.ontariofarmlandtrust.ca](http://www.ontariofarmlandtrust.ca)



The following sections provide greater detail regarding Schedule 10's threats to the farm sector and suggests alternative actions to improve the province's business environment while attracting agri-food investment.

### Threats to the Farm Sector

Schedule 10 of Bill 66 and the Open-for-Business Zoning By-law (OFB-ZBL) could open up for development farmland that is either currently protected (e.g. through the Greenbelt Plan) or is outside of projected municipal growth areas.

**This negatively impacts the agricultural sector in a number of ways. Schedule 10 of Bill 66:**

- **Threatens to pave over and permanently destroy productive farmland.** Only 5% of the Canadian land base is prime agricultural land, the majority of which is in southern Ontario and contributes to the success of the Province's agri-food sector. Ontario is already losing 175 acres of farmland every day, a rate that could increase under the proposed OFB-ZBL. The loss of this land to non-agricultural uses is irreversible and negatively impacts Ontario's economy, food security, and agri-food investment potential.
- **Risks farmland fragmentation and the dismantling of the agricultural system.** A successful agri-food sector relies on a healthy farm sector, which requires access to a contiguous agricultural land base with a system of supportive infrastructure, agricultural services, distributors, and processors. This requirement is recognized by, and is being addressed through, ongoing municipal-level processes to implement the Agricultural System for the Greater Golden Horseshoe. Development approvals outside of strategic growth areas that are delineated in Official Plans and in conformity with the Provincial Policy Statement, Growth Plan, Greenbelt Plan, etc. will fragment and destroy the systems required by the farm sector. As farmland and the agricultural system is fragmented by conflicting land uses, the viability of agricultural enterprises and the agri-food sector is reduced or eliminated.
- **Will dramatically inflate farmland prices as speculation and land banking increases and further reduce affordability for farmers.** Sustaining large swaths of contiguous, affordable farmland is crucial because land ownership provides the long-term, land use certainty that is required for farmers to make investments in their property and business. This contributes to a stronger agri-food sector and more attractive investment environment.
- **Introduces conflicting land uses adjacent to land used for agricultural purposes.** This disadvantages both producers and those on adjacent properties because of the nature of agricultural activity, which generates noise, odours, and dust, and involves the use of slow-moving farm machinery and hazardous materials. Ultimately, introducing incompatible land uses makes it more difficult for farmers to continue running financially



sustainable farm businesses, can interrupt normal farm practices, and can create conflict with neighbors.

- **Re-introduces uncertainty around the permanent protection of land for agriculture and agribusiness.** Uncertainty about the ongoing protection of land for agriculture discourages investment in agriculture and leads to a deterioration in the resource and the agricultural community associated with it. Given that the best agricultural land is largely located in areas experiencing growth pressures, this uncertainty and the resultant reluctance to invest in agribusiness, will weaken the agri-food sector. Furthermore, the lack of public consultation will result in farmers being unable to provide feedback, challenge decisions, and advocate for the ongoing viability of their business.
- **Increases the agricultural sector's vulnerability to the adverse effects of climate change.** Studies in Ontario indicate that the effects of climate change will be dramatically different across the province and that heat and water stress will likely have negative impacts on agricultural productivity [3,4]. The agricultural and natural lands threatened by the proposed OFB-ZBL help to offset these negative impacts by providing services including carbon storage and flood management. Re-introduced land use uncertainty would also reduce farmers' incentive to invest in on-farm adaptive and mitigative technologies and practices.

### **Actions to Improve Ontario's Business Environment**

As currently proposed, the OFB-ZBL is unnecessary and does not appropriately solve the issues it seeks to address.

**Numerous studies report that there is already enough employment land designated for growth out to 2031 and beyond**, meaning the provisions within the OFB-ZBL meant to open up land previously unavailable for development are unnecessary. For example, a 2017 Neptis Report notes that 85% or 87,440 ha of Designated Greenfield Area in the Greater Golden Horseshoe is unbuilt [5], and a 2017 study from Simcoe County indicated that across its 16 municipalities, there were 1,514 ha of excess employment lands to accommodate anticipated growth out to 2031 [6]. These planning horizons can be extended well beyond 2031 when growth is managed through intensification [7].

**Existing planning resources, including Official Plans, already allow municipalities to respond to employment opportunities on currently designated lands and direct growth in a strategic and appropriate manner.** Municipal policies are developed based on substantive amounts of work supported by public consultation and should not be pre-empted by the OFB-ZBL.

**The proposed OFB-ZBL disregards the importance and necessity of coordinated, comprehensive planning to maintain and protect the integrity of regional systems,**





**including the agricultural system.** Current provincial policies address strategic planning processes at a regional level and should not be bypassed or undermined under any condition.

While the OFT is opposed to the currently proposed Open-for-Business Zoning By-law we acknowledge that there are other actions that can be taken to improve the business environment in the province and attract investment in the agri-food sector, which include:

- Coordinating the actions of provincial ministries so they work as a team to facilitate appropriate development
- Adopting an online 'single portal' approach to planning applications, approvals, and communications between government agencies and applicants
- Providing greater recognition and promotion of the agri-food sector as an economic engine in the province
- Promoting job creation and investment opportunities that recognize and support agricultural business potential in rural areas. Farmland is rural employment land and employment in one sector should not place jobs at risk in another, which is the current reality of Schedule 10 given the risks it will create for agricultural viability.
- Creating land-use certainty by using existing planning or policy tools to permanently protect critical sector resources including farmland and the agricultural system.

The OFT is eager to work with the provincial government to achieve this vision.

Thank you for this opportunity to share our recommendations and feedback on the proposed Bill 66, *Restoring Ontario's Competitiveness Act, 2018*. We believe that Ontario has an opportunity to position itself as a national and global leader in strategies that blend environmental/farmland protection and economic growth and is capable of setting an example of how economic prosperity need not be at the expense of the environment. We invite discussion and welcome any questions you might have regarding our submission. We look forward to working with you further.

Most Sincerely,

Kathryn Enders  
Executive Director  
Ontario Farmland Trust



#### References:

- [1] Ontario Federation of Agriculture. 2018. *Agriculture Matters – A Guide for Municipal Councillors and Staff*. <https://ofa.on.ca/resources/guide-for-municipal-councillors-and-staff/>
- [2] Ontario Federation of Agriculture. 2013. *Economic Contribution of the Ontario Farm Sector 2013*. <https://ofa.on.ca/resources/economic-contribution-ontario-farm-sector-2013/>
- [3] Ontario Centre for Climate Impacts and Adaptation Resources. N.d. *Agriculture: in a changing climate*. <http://www.climateontario.ca/doc/factsheets/Agriculture-final.pdf>
- [4] Tant & Reynolds. 2003. Impacts of Recent Climate Trends on Agriculture in Southwestern Ontario, *Canadian Water Resources*, 28 (1).
- [5] The Neptis Foundation. 2017. *An update on the total land supply: even more land available for homes and jobs in the Greater Golden Horseshoe*. [http://www.neptis.org/sites/default/files/land\\_supply\\_briefs\\_2016/an\\_update\\_on\\_the\\_total\\_land\\_supply\\_even\\_more\\_land\\_available\\_for\\_homes\\_and\\_jobs\\_in\\_the\\_ggh.pdf](http://www.neptis.org/sites/default/files/land_supply_briefs_2016/an_update_on_the_total_land_supply_even_more_land_available_for_homes_and_jobs_in_the_ggh.pdf)
- [6] County of Simcoe. 2017. *Phase 2 - Employment Land Budget 2017*. <https://www.simcoe.ca/dpt/pln/growth>
- [7] The Neptis Foundation. 2013. *Implementing the Growth Plan for the Greater Golden Horseshoe: Has the strategic regional vision been compromised?* [http://www.neptis.org/sites/default/files/growth\\_plan\\_2013/theneptisgrowthplanreport\\_final.pdf](http://www.neptis.org/sites/default/files/growth_plan_2013/theneptisgrowthplanreport_final.pdf)

Corporation of the Municipality of Calvin  
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Jan 17, 2019

Time : 11:05 am

Vendor : 01000 To PT00000004  
Batch : All  
Department : All

Cash Requirement Date : 17-Jan-2019  
Bank : 1 To 1  
Class : All

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0101	ADMINISTRATION						
19020	SELECTCOM INC.						
004683222	Phone for Admin, Fire & Roads - Jan 2019						
1-5-0101-103	TELEPHONE, FAX, CELL PHONE						
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DEPARTMENT 0200	FIRE PROTECTION						
19011	GRANT FUELS INC.						
195837	Firehall Furnace Oil						
1-5-0200-108	HEATING FUEL - FIRE						
				7	09-Jan-2019	17-Jan-2019	648.27
19020	SELECTCOM INC.						
004683222	Phone for Admin, Fire & Roads - Jan 2019						
1-5-0200-137	COMMUNICATIONS - FIRE						
				7	10-Jan-2019	17-Jan-2019	35.61
Department Total :							683.88

DEPARTMENT 0300	ROADS						
18010	BUMPER TO BUMPER - H.E. BROWN						
204440/D	Bead Seat						
1-5-0300-149	SMALL TOOLS - ROADS						
				7	08-Jan-2019	17-Jan-2019	430.64
19020	SELECTCOM INC.						
004683222	Phone for Admin, Fire & Roads - Jan 2019						
1-5-0300-103	TELEPHONE, CELL PHONE - ROADS						
				7	10-Jan-2019	17-Jan-2019	47.36
Department Total :							478.00

DEPARTMENT 0325	TRUCK EXPENDITURES						
19011	GRANT FUELS INC.						
195843	Truck Clear Diesel 2253.9L @ \$1.002						
1-5-0325-106	FUEL & OIL - TRUCK EXPEND.						
				7	09-Jan-2019	17-Jan-2019	2,553.28
Department Total :							2,553.28

DEPARTMENT 0326	GRADER EXPENDITURES						
19011	GRANT FUELS INC.						
195844	35% Loader & 65% Grader Dyed Diesel 1190.9L @ 0.97 c/L						
1-5-0326-106	FUEL & OIL - GRADER EXPEND.						
				7	09-Jan-2019	17-Jan-2019	751.82
Department Total :							751.82

DEPARTMENT 0327	LOADER/HOE EXPENDITURES						
19011	GRANT FUELS INC.						
195844	35% Loader & 65% Grader Dyed Diesel 1190.9L @ 0.97 c/L						
1-5-0327-106	FUEL & OIL - LOADER/HOE EXP.						
				7	09-Jan-2019	17-Jan-2019	404.83
Department Total :							404.83

DEPARTMENT 0700	RECREATION						
13019	CANADIAN SPRINGS						
1927938221	4 x 18.9L Distilled Water Bottles						
1-5-0700-101	MATERIALS AND SUPPLIES (HALL)						
				7	06-Jan-2019	17-Jan-2019	44.54
10090	KELLY'S PUMPS						
137272	Flow Meter						
1-5-0700-182	WATER SYSTEM MAINTENANCE						
				7	09-Jan-2019	17-Jan-2019	220.35
13055	NORTHERN ENERGY SYSTEMS						
14574	Furnace Not Working						
1-5-0700-108	HEATING FUEL-HALL						
				7	09-Jan-2019	17-Jan-2019	152.55
19051	SEE MORE GRAPHICS						
19733	Signs for Playground & Rink						
				7	15-Jan-2019	17-Jan-2019	

Corporation of the Municipality of Calvin  
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : Jan 17, 2019

Time : 11:05 am

Vendor : 01000 To PT00000004

Batch : All

Department : All

Cash Requirement Date : 17-Jan-2019

Bank : 1 To 1

Class : All

Vendor	Vendor Name	Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
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I-5-0700-153				RINK & SPORTSCENTRE			179.11
22001				VAUGHAN PAPER			
2345268				Cleaning & Washroom Supplies	7	10-Jan-2019 17-Jan-2019	294.48
I-5-0700-101				MATERIALS AND SUPPLIES (HALL)			
Department Total :							891.03

DEPARTMENT 0950			ENFORCEMENT				
12906				MATTAWA & AREA POLICE SERVICES			
2019 LEVY				2019 Police Services Board Levy	7	14-Jan-2019 17-Jan-2019	460.00
I-5-0950-141				POLICING SERVICES			
Department Total :							460.00

Unpaid Total : 6,401.60

Total Unpaid for Approval :	6,401.60
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	6,401.60

CORPORATION OF THE MUNICIPALITY OF CALVIN

**Resolution**

DATE January 22, 2019

NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That this portion of the meeting be now closed as Per Section 239(2)(d) of Municipal Act for the purpose of labour relations/employee negotiations Re: upcoming administrative changes.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
Coun Cross	_____	_____
Coun Grant	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Mayor Pennell	_____	_____